

GO 1314 9 September 1974  
Confidential Intelligence Course

Section 5 Part D

WHO CAN BE PROCESSED  
AND WHEN BY TRAINING

It has been board policy since the day the Founding Church was established in Washington, D. C., that certain persons are ineligible for processing.

According to the long standing policy of the Founding Church:

No person who is insane or who has an institutional background, nor any person who is chronically ill may be accepted for processing by the H.G.C.

There is no restriction on whom we can train. We can train anyone so long as we do not teach academic subjects or issue academic degrees, by Board Minutes of the 15th of October 1955.

We can train anyone in non-academic subjects.

However, we must not, even inadvertently, withhold a child from his legal schooling by reason of religious counseling or for any other reason without express permission from the authorities and we must not substitute our ministerial training for academic schooling.

Even a student cannot be entered into H.G.C. processing if he in any way violates our standards of eligibility for processing at the H.G.C.

The Registrar may not sign and neither the Director of Processing nor an H.G.C. auditor may accept for processing any person who is insane or who has an institutional background. The purpose of the Guidance Center is to improve ability and intelligence and is not a psychiatric clinic and should not act as one. This is without regard to law since there is no law on the subject and we can legally give spiritual guidance to the insane by District law. This regulation is our own law. We are not in the business of psychotherapy. Further, we will not accept for processing the chronically ill. Even though we may by law treat the ill by spiritual means it is still policy that we send the chronically ill to medical care and confine ourselves to increasing ability and intelligence.

In short:

- (1) WE MAY NOT AND MUST NOT ACCEPT PSYCHOTIC PERSONS FOR PROCESSING by long standing policy, even if the person is a student.
- (2) WE MAY NOT AND MUST NOT ISSUE DEGREES OF AN ACADEMIC NATURE.
- (3) WE MAY NOT WITHHOLD A PUPIL FROM SCHOOL FOR OUR TRAINING OR PROCESSING WITHOUT A LETTER FROM THAT SCHOOL SO AUTHORIZING HIS ABSENCE AND STATING HE IS TO COME TO US, NOT AN UN-NAMED AGENCY.
- (4) WE MAY NOT DISMIS A PERSON FROM TRAINING BUT WE MAY NOT PROCESS IN THE H.G.C. ANY STUDENT WITH PSYCHOTIC OR INSTITUTIONAL BACKGROUND.

(o v c r)

You must understand that these stable data are not arrived at lightly. There are many good reasons behind them.

It is not illegal to give spiritual guidance to the insane: It is against our board policy. It is forbidden.

It is illegal to issue academic degrees.

It is probably illegal by reason of Supreme Court decisions (anti-segregation) to bar people from training.

If we have trouble, remember:

We make our own trouble. Only we can make our own trouble.

The Registrar, the Director of Processing and any assigned staff auditor are personally responsible to the board for any action taken which contravenes board resolutions or the broader law of the land.

Definitions:

INSANE: Having been pronounced insane by a psychiatrist or being incapable of any responsibility for social conduct.

INSTITUTIONALIZED: Having been committed to a public or private institution for the insane.

ILL: Being medically diagnosed as suffering from a known, well defined physical illness susceptible to medical care and relief.

For your information and guidance.

L. RON HUBBARD  
Chairman of the Board  
Founding Church of Scientology  
of Washington, D. C.

LJH:nd

SECRETARIAL TO THE EXECUTIVE DIRECTOR  
H.A.S.I. LONDON

No. 152

March 16, 1959

H.G.C. Psychotic Applicants

The acceptance of psychotic persons for processing in the HGC is forbidden by Board Minutes.

Psychosis is a loose term. Probably it has no real definition and better meaning is needed here.

Therefore, we will define here persons we cannot accept for processing and do forbid processing to them in the HGC.

- 1) Persons so anti-social in conduct as to constitute a serious menace to persons and property.
- 2) Persons who are unable to physically care for themselves for mental reasons and need escorts and nurses.
- 3) Persons requiring special housing and who are incompetent to move about in the streets without the mental (not physical) guidance of an escort.
- 4) Persons with long homosexual histories who cannot work.
- 5) Persons with communist or other criminal backgrounds.

I do not believe either "institutional histories" or electric shock treatment backgrounds wholly qualify the term "psychosis", but these should indicate some wariness.

The Hubbard Guidance Centre Division of the HASI may some day have properly staffed and equipped hospitals. Until that day any attempt to handle "psychotics" should be forewarned as these in a severe sense need hospitalization.

L. RON HUBBARD  
EXECUTIVE DIRECTOR  
HASI LONDON

by *CRP*

LRH:MP

Dist. All staff.

Dul. Board.



HUBBARD COMMUNICATIONS OFFICE  
Saint Hill Manor, East Grinstead, Sussex

CenOcon

HCO POLICY LETTER OF NOVEMBER 23, 1959

Employment of Criminals Forbidden

It is hereafter a fixed policy rather than a verbal policy that no person guilty of unpunished current lifetime crimes for which he could be blackmailed by subversive elements may be employed by any Central Organization or HCO and insofar as it can be made effective, franchise holders. No such person may be given or continue to hold any certificate.

Further no person of known or unknown criminal record or liability in the eyes of the law may be employed by HCO or a Central Organization without being cleared both casewise and with the law of the area.

Immediate compliance with staff employment standards OCA - APA, IQ and aptitude is required by me of all organizations.

To this should be added an E-Meter check for criminal records or undetected current life crimes which could be used for blackmail purposes by subversive agencies in assisting our destruction. Any serious crime on the third or second dynamic should place the person in the forbidden employment category to be remedied only by clearing as a case and as required with the law before further employment or use of any kind may be given or made of them.

Association Secretaries are requested to intercede for such detected persons with the law at the persons request to mitigate punishment.

L. RON HUBBARD

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Hubbard Communications Office  
Saint Hill Manor, East Grinstead, Sussex

List: HCO POLICY LETTER OF AUGUST 30, 1960  
Staff Hats:  
Franchises: TRAINING RESTRICTIONS  
Registrars:  
Assn. Secs:  
HCO Secs:

For the first time in our history, I am placing restrictions on the acceptance of students for training in Dianetics and Scientology.

It is important that these restrictions be placed in effect and kept in effect.

We are becoming too successful to take stupid risks as an organization.

Several recent instances in various parts of the world showed that we were accepting security risks for training. In most cases our people stood around all sweetness and light and wouldn't believe as usual but in these cases they suddenly alerted to the fantastic liability of standing by a security risk.

Therefore, no student may be accepted for training by the Director of Training until he has been given a solid security check by the D of P personally. If the student fails to pass the test he is to be sent to the HCO for processing using the money deposited for training. When entirely cleared he may then be accepted for training and only then. Thus he is not refused training. But he may not be trained before he is cleared if he is a security risk.

State of case shall be used for rejection only when it is such that he or she is impossible to security check by reason of a stalled or wild needle that will not register.

These three reasons only may be used for rejection in addition to the above:

1. Has a criminal record;
2. Is studying Scientology to procure data or evidence for another organization; and
3. Is a member of a subversive organization that might use Scientology to overthrow a government by force.

See that we get careful about this now.

Validation seals may not be placed on existing certificates without security checking for above.

L. RON HUBBARD

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Saint Hill Manor, East Grinstead, Sussex

Central Orgs  
Franchise  
BPI

HCO POLICY LETTER OF JULY 4, 1962

MIXING SCIENTOLOGY WITH VARIOUS  
OTHER PRACTICES

Any Franchise-holder known to be mixing other practices with Scientology e.g. psychotherapy, naturopathy, chiropractic, yoga, etc., etc., will have his Franchise cancelled and his certificate suspended. Examples: Using processing to "help" colonics, using chiropractic to run engrams.

This is a break of the Auditor's Code clause number 15:

Never mix the processes of Scientology with those of various other practices.

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L. RON HUBBARD  
by: Robin Hancock  
HCO FRANCHISE SEC 17

HUBBARD COMMUNICATIONS OFFICE  
Saint Hill Manor, East Grinstead, Sussex  
Central Orgs  
From- HCO POLICY LETTER OF FEBRUARY 10, AD. 14  
chise.  
Field  
BPI

ENROLMENT ON SELF DETERMINISM

No applicant will be accepted at Saint Hill, or should be accepted by any Central Organization for training or processing, who is not there on his or her own self determinism, but who has been ordered to training or processing by an Organization, or who has been compelled to undergo training or processing by a manager, judge, relative or anyone other than the applicant.

L. RON HUBBARD

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HUBBARD COMMUNICATIONS OFFICE  
Saint Hill Manor, East Grinstead, Sussex

HCO POLICY LETTER OF 27 OCTOBER 1964

Reminders  
Franchise  
Schol Students  
Schol Staff

POLICIES ON PHYSICAL HEALING, INSANITY  
AND "TROUBLESOME SOURCES"

It has been the long standing policy of Central Organizations to handle physical illness and insanity in the following manner.

HEALING

Any process labelled "healing", old or new refers to healing by mental and spiritual means and should therefore be looked upon as the relief of difficulties arising from mental and spiritual causes.

The proper procedure in being requested to heal some complained of physical disability is as follows:

1. Require a physical examination from whatever practitioners of the physical healing arts may be competent and available;
2. Clearly establish that the disability does not stem from immediately physical causes;
3. If the disability is pronounced to be curable within the skill of the physical practitioner and is in actual fact a disease or illness which surrenders to contemporary physical treatment, to require the person to be so treated before Scientology processing may be undertaken;
4. If, however, the physical practitioner's recommendation includes surgery or treatment of an unproven nature or the illness or disease cannot be accurately diagnosed as a specific physical illness or disease with a known cure, the person may be accepted for processing on the reasonable assumption that no purely physical illness is proven to exist, and that it is probably mental or spiritual in origin.

POLICIES REGARDING THE INSANE

With insane persons or persons with a proven record of insanity, do the following:

1. Establish to the best of your ability within reasonable administrative limits and known tests that any HGC pc accepted for processing does not have a history of deserved institutionalization in an insane asylum or similar place;
2. Process only those persons who have no such history;
3. Do not recommend any other treatment by practitioners in the field of insanity where there exists any evidence that such practitioners injure, disable or maltreat patients by violently reacting drugs, by painful shocks, surgery or other barbaric and outdated means of "mental treatment";
4. If no recommendation is possible under (3) above, recommend only rest and a change of environment, but not in a professional capacity.

THREATENING SOURCES

Policies similar to those regarding physical illness and insanity exist for types of persons who have caused us considerable trouble.

These persons can be grouped under "Threatening Sources". They include:

- (a). Persons intimately connected with persons (such as marital or familial ties) of known antagonism to mental or spiritual treatment or Scientology. In practice such persons, even when they approach Scientology in a friendly fashion, have such pressure continually brought to bear upon them by persons with undue influence over them that they make very poor gains in processing and their interest is solely devoted to proving the antagonistic element wrong.

They, by experience, produce a great deal of trouble in the long run as their own condition does not improve adequately under such stresses to effectively combat the antagonism. Their present time problem cannot be reached as it is continuous, and so long as it remains so, they should not be accepted for auditing by any organization or auditor.



(b) Criminals with proven criminal records often continue to commit so many undetected harmful acts between sessions that they do not make adequate case gains and therefore should not be accepted for processing by organizations or auditors;

(c) Persons who have ever threatened to sue or embarrass or attack or who have publicly attacked Scientology or been a party to an attack and all their immediate families should never be accepted for processing by a Central Organization or an auditor. They have a history of only serving other ends than case gain and commonly again turn on the organization or auditor. They have already barred themselves out by their own overts against Scientology and are thereafter too difficult to help, since they cannot openly accept help from those they have tried to injure.

(d) Responsible-for-condition cases have been traced back to other causes for their condition too often to be acceptable. By Responsible-for-condition cases is meant the person who insists a book or some auditor is "wholly responsible for the terrible condition I am in". Such cases demand unusual favours, free auditing, tremendous effort on the part of auditors. Review of these cases show that they were in the same or worse condition long before auditing, that they are using a planned campaign to obtain auditing for nothing, that they are not as bad off as they claim, and that their antagonism extends to anyone who seeks to help them, even their own families. Establish the rights of the matter and decide accordingly.

(e) Persons who are not being audited on their own determinism are a liability as they are forced into being processed by some other person and have no personal desire to become better. Quite on the contrary they usually want only to prove the person who wants them audited wrong and so do not get better. Until a personally determined goal to be processed occurs, the person will not benefit.

(f) Persons who "want to be processed to see if Scientology works" as their only reason for being audited have never been known to make gains as they do not participate. News reporters fall into this category. They should not be audited.

(g) Persons who claim that "if you help such and such a case" (at great and *your* expense) because somebody is rich or influential or the neighbours would be electrified should be ignored. Processing is designed for bettering individuals, not progressing by stunts or giving cases undue importance. Process only at convenience and usual arrangements. Make no extraordinary effort at the expense of other persons who do want processing for normal reasons. Not one of these arrangements has ever come off successfully as it has the unworthy goal of notoriety, not betterment.

(h) Persons who "have an open mind" but no personal hopes or desires for auditing, of knowingness should be ignored, as they really don't have an open mind at all, but a lack of ability to decide about things and are seldom found to be very responsible and waste anyone's efforts "to convince them".

(i) Persons who do not believe anything or anyone can get better. They have a purpose for being audited entirely contrary to the auditor's and so in this conflict, do not benefit. When such persons are trained they use their training to degrade others. Thus they should not be accepted for training or auditing.

(j) Persons attempting to sit in judgement on Scientology in hearings or attempting to investigate Scientology should be given no undue importance. One should not seek to instruct or assist them in any way. This includes judges, boards, newspaper reporters, magazine writers, etc. All efforts to be helpful or instructive have done nothing beneficial as their first idea is a firm "I don't know" and this usually ends with an equally firm "I don't know". If a person can't see for himself or judge from the obvious, then he does not have sufficient powers of observation even to sort out actual evidence. In legal matters, only take the obvious effective steps—carry on no crusades in court. In the matter of reporters, etc, it is not worth while to give them any time contrary to popular belief. They are given their story before they leave their editorial rooms and you only strengthen what they have to say by saying anything. They are no public communication line that sways much. Policy is very definite. Ignore.

To summarize troublesome persons, the policy in general is to cut communication as the longer it is extended the more trouble they are. I know of no case where the types of persons listed above were handled by auditing or instruction. I know of many cases where they were handled by firm legal stands, by ignoring them until they changed their minds, or just turning one's back.

In applying such a policy of cut-communication one must also use judgement as there are exceptions in all things and to fail to handle a person's momentary upset in

life or with us can be quite fatal. So these policies refer to non-Scientology persons in the main or persons who appear on the outer fringes and push toward us. When such a person bears any of the above designations we and the many are better off to ignore them.

Scientology works. You don't have to prove it to everyone. People don't deserve to have Scientology as a divine right, you know. They have to earn it. This has been true in every philosophy that sought to better man.

### THE STRESS OF POLICY

All the above "Troublesome Sources" are also forbidden training and when a person being trained or audited is detected to belong under the above headings (a) to (j) he or she should be advised to terminate and accept refund which must be paid at once and the full explanation should be given them at that time. Thus the few may not, in their own turmoil, impede service to and the advance of the many. And the less enturbulance you put on your lines, the better, and the more people you will eventually help.

Scientology is an applied philosophy designed and developed to make the able more able. In this sphere it is tremendously successful.

Efforts to involve philosophy with medical imperialism, psychiatric sadism, the bigoted churchman, bring about a slowing of our progress.

These people are sick spiritually because of their own continuous harmful actions against patients and the society and are beyond our normal means to help.

These policies will continue in existence until such time as those interested care to invest the time and treasure necessary to build the institutions and re-educate the professions which now practice medical and physical mental healing, and this is definitely not within our time, but would belong to some remote future when more men are sane.

However, such a programme would depend upon the continued existence of the medical imperialist and the psychiatrist and as their more reprehensible activities are rather new and very radical they may be abandoned by public and government long before Scientology could help them. This is probably the more likely occurrence as even in Russia, the Communist has now forsworn all violent treatments of the insane according to their delegates to the London Medical Conference of this year, and Russian practitioners look with contempt and scorn upon the Western psychiatrist. The medical doctor of England, taken over by Socialism, has lost his ambition for medical imperialism and has no contest with Scientology. In the United States the American Medical Association has become locked in mortal combat with the government and probably will be socialized entirely in a few years due to fee abuses and lack of gains. The medical doctor remains strong only in more backward small nations such as Australia where world trends are late in arriving.

Even the Church in Rome is considering a surrender of principles and amalgamation with other faiths in an effort to save a dwindling religious membership.

Thus there may be no medical practitioner as we know him left in a few decades. Membership in the psychiatric profession is declining.

In the place of these institutions, if we ever get around to them, we may find ourselves dealing with completely different practices in the fields of physical healing and the treatment of the insane. All we ask of them is that they are competent in their treatments and less greedy for monopoly than their predecessors. And if this is so, our policies will then remain fully in force, but in a spirit of co-operation, not with the desire to protect ourselves and the public from them and the products of their bungling.

L. RON HUBBARD

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Remimeo

HCO POLICY LETTER OF 13 MARCH 1969

ADDITION TO HCO POL LTR OF 23 JUNE 1967 "POLICIES ON  
PHYSICAL HEALING INSANITY AND POTENTIAL TROUBLE SOURCES"  
POTENTIAL TROUBLE SOURCES (b)

A criminal record means one with the police for the commission and imprisonment for felony. The fact of a crime is irrelevant if not seen as a crime by law.

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L. RON HUBBARD  
Founder



HCO POLICY LETTER OF 7 MAY 1969  
(Revises HCO Policy Letter of 27 Oct. 1964)

Reminders  
Franchise  
Scholar Students  
Scholar Staff  
Dianetic Course

### POLICIES ON "SOURCES OF TROUBLE"

SEE ALSO HCO PL 6 APRIL 69 ISSUE II "DIANETIC REGISTRATION"

Policies similar to those regarding physical illness and insanity exist for types of persons who have caused us considerable trouble.

These persons can be grouped under "sources of trouble". They include:

(a) Persons intimately connected with persons (such as marital or familial ties) of known antagonism to mental or spiritual treatment or Scientology. In practice such persons, even when they approach Scientology in a friendly fashion, have such pressure continually brought to bear upon them by persons with undue influence over them that they make very poor gains in processing and their interest is solely devoted to proving the antagonistic element wrong.

They, by experience, produce a great deal of trouble in the long run as their own condition does not improve adequately under such stresses to effectively combat the antagonism. Their present time problem cannot be reached as it is continuous, and so long as it remains so, they should not be accepted for auditing by any organization or auditor.

(b) Criminals with proven criminal records often continue to commit so many undetected harmful acts between sessions that they do not make adequate case gains and therefore should not be accepted for processing by organizations or auditors.

(c) Persons who have ever threatened to sue or embarrass or attack or who have publicly attacked Scientology or been a party to an attack and all their immediate families should never be accepted for processing by a Central Organization or auditor. They have a history of only serving other ends than case gain and commonly again turn on the organization or auditor. They have already barred themselves out by their own oaths against Scientology and are thereafter too difficult to help, since they cannot openly accept help from those they have tried to injure.

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progressing by stunts or giving cases undue importance. Process only at convenience and usual arrangements. Make no extraordinary effort at the expense of other persons who do want processing for normal reasons. Not one of these arrangements has ever come off successfully as it has the unworthy goal of notoriety, not betterment.

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In applying a policy of cut-communication one must also use judgement as there are exceptions in all things and to fail to handle a person's momentary upset in life or with us can be quite fatal. So these policies refer to non-Scientology persons in the main or persons who appear on the outer fringes and push toward us. When such a person bears any of the above designations we and the many are better off to ignore them.

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All the above "Sources of Trouble" are also forbidden training and when a person being trained or audited is detected to belong under the above headings (a) to (j) he or she should be advised to terminate and accept refund which must be paid at once and the full explanation should be given them at that time. Thus the few may not, in their own turmoil, impede service to and the advance of the many. And the less enturbulence you put on your lines, the better, and the more people you will eventually help.

L. RON HUBBARD  
Founder



HUBBARD COMMUNICATIONS OFFICE  
Saint Hill Manor, East Grinstead, Sussex

HCO BULLETIN OF 24 NOVEMBER 1965

Remimen  
Required for  
Level IV Students  
To Review Auditors

LEVEL IV

SEARCH AND DISCOVERY

Prerequisite: A Knowledge of Ethics  
Definitions and Purposes

The process called Search and Discovery requires as well a good knowledge of Ethics.

One must know what a SUPPRESSIVE PERSON is, what a POTENTIAL TROUBLE SOURCE is and the mechanism of how and why a case Roller Coasters and what that is. All this data exists in Ethics policy letters and should be studied well before one attempts a "Search and Discovery" or further study of this HCOB. Ethics is not merely a legal action - it handles the whole phenomena of case worsening (Roller Coaster) after processing and without this technology an auditor easily becomes baffled and tends to plunge and squirrel. The *only* reason a case Roller Coasters after good standard auditing is the PTS phenomena and a Suppressive is present.

THREE TYPES

There are Three Types of PTS.

Type One is the easy one. The SP on the case is right in present time, actively suppressing the person.

Type Two is harder for the *apparent* Suppressive Person in present time is only a restimulator for the actual suppressive.

Type Three is beyond the facilities of orgs not equipped with hospitals as these are entirely psychotic.

HANDLING TYPE ONE PTS

The Type One is normally handled by an Ethics Officer in the course of a hearing.

The person is asked if anyone is invalidating him or his gains or Scientology and if the pc answers with a name and is then told to handle or disconnect from that person the *good indicators* come in promptly and the person is *quite* satisfied.

If however there is no success in finding the SP on the case or if the person starts naming Org personnel or other unlikely persons as SP the Ethics Officer must realize that he is handling a Type Two PTS and, because the Auditing will consume time, sends the person to Tech or Qual for a Search and Discovery.

It is easy to tell a Type One PTS from a Type Two. The Type One brightens up at once and ceases to Roller Coaster the moment the present time SP is spotted. The pc ceases to Roller Coaster. The pc does not go back on it and begin to beg off. The pc does not begin to worry about the consequences of disconnection. If the pc does any of these things, then the pc is a Type Two.

It can be seen that Ethics handles the majority of PTSs in a fast manner. There is no trouble about it. All goes smoothly.

It can also be seen that Ethics cannot afford the time to handle a Type Two PTS - and there is no reason the Type Two should not pay well for the Auditing.

Therefore, when Ethics finds its Type One approach does not work quickly, Ethics must send the person to the proper division that is handling Search and Discovery.

## TYPE TWO

The pc who isn't sure, won't disconnect, or still Roller Coasters, or who doesn't brighten up, can't name any SP at all is a Type Two.

Only Search and Discovery will help.

## SEARCH AND DISCOVERY

The first thing to know is that CASE WORSENING IS CAUSED ONLY BY A PTS SITUATION.

There never will be any other reason.

As soon as you doubt this datum and think about "other causes" or try to explain it some other way you no longer prevent cases from worsening and no longer rescue those who have worsened.

The second thing to know is that A SUPPRESSIVE IS ALWAYS A PERSON, A BEING OR A GROUP OF BEINGS. A suppressive is *not* a condition, a problem, a postulate Problems and Counter Postulates come into the matter but the SP as a being or group must always be located as a being or a group, not as merely an idea. As the technology is close to and similar to that of a service facsimile a poorly trained auditor can get confused between them and produce a condition he says is the cause. Persons who cannot confront and who therefore see persons as ideas not people are the ones most likely to fail in doing Search and Discovery.

The third thing to know is that there can be an actual SP and another person or being similar to the actual one who is only an apparent SP.

An *actual* SP actually suppresses another.

An *apparent* SP only reminds the pc of the actual one and so is restimulated into being a PTS.

The *actual* SP can be in present time (Type One PTS) or is in the past or distant (Type Two PTS).

The Type Two always has an *apparent* SP who is not *the* SP on the case, is confusing the two and is acting PTS only because of restimulation, not because of suppression.

Search and Discovery as a process is done exactly by the general rules of listing. One lists for persons or groups who are or have suppressed the pc. The list is complete when only one item reads on nulling and this is the item.

If the item turns out to be a group, one does a second list of who or what would represent that group, gets the list long enough to leave on nulling only one item reading, and that is the SP.

An *incident* is not a person or a group.

A condition is not a person or a group. And a group is not a person, what you want is one being.

The E-Meter signs are unmistakable and the good indicators come in when the actual SP is found.

This is the entire action. It is liable to the various ills and errors of well nulling a list, such as overlisting, underlisting, ARC Breaking the pc by by-passing item or getting an incomplete list. These are avoided by knowing one's business as Auditor and being able to handle an E-Meter with skill and confidence.

When one goof's on a Search and Discovery and finds the wrong actual SP signs are the same as those where a Type Two is handled as a Type One—not good indicators, Roller Coasters again, etc.

The actual SP can be back track but it is seldom vital to go far out of track usual for a lifetime person to turn up.

Done correctly the pc's good indicators come in at once, the pc's E-Meter reacts very well with Blowdowns and repeated long falls, and the pc's Roller Coaster.

Care should be taken not to get too enthusiastic in going far back track as you run into whole track implants etc, easily handleable only at Level V. You can get "over whumped" if you go too far back and you'll wish you hadn't. This happens however, only when the pc has been ARC Broken by the Auditor, when the right item has been by-passed and the list is overlong, or when 2 or 3 items are still reading on the list (incomplete list).

Locating a Service Facsimile is quite similar to Search and Discovery but they are different processes entirely.

Only the doingness is similar. In Search and Discovery the end product is a list. In Service Facsimile the end product is an item or concept or idea. Don't get the two mixed.

### HANDLING TYPE THREE

The Type Three PTS is mostly in institutions or would be.

In this case the Type Two's *apparent* SP is spread all over the world and more than all the people there are—for the person sometimes has ghosts about him or demons and they are just more apparent SPs but imaginary as beings as well.

All institutional cases are PTSs. The whole of insanity is wrapped up in the fact.

The insane is not just a bad off being, the insane is a being who has been overwhelmed by an actual SP until too many persons are apparent SPs. This makes the person Roller Coaster continually in life. The Roller Coaster is even cyclic (repeats as a cycle).

Handling an insane person as a Type Two might work but probably not in the case. One might get enough wins on a few to make one fail completely by so many losses on the many.

Just as you tell a Type Two to disconnect from the actual SP (wherever found in the track) you must disconnect the person from the environment.

Putting the person in a current institution puts him in a Bedlam. And when he is "treated" it may finish him. *For he will Roller Coaster from any treatment given.* Until made into a Type Two and given a Search and Discovery.

The task with a Type Three is *not* treatment as such. It is to provide a relatively safe environment and quiet and rest and no treatment of a mental nature at all. Coming



... a quiet court with a motionless object in it might do the trick if he is permitted to be unmolested. Medical care of a very unbrutal nature is necessary as intravenous and soporifics (sleeping and quietening drugs) may be necessary, such persons sometimes also physically ill from an illness with a known medical cure.

Treatment with drugs, shock, operation is just more suppression. The person will eventually get well, will relapse, etc.

Howard Auditing on such a person is subject to the Roller Coaster phenomena. It gets worse after getting better. "Successes" are sporadic, enough to lead one on, usually worn again since these people are PTS.

Put removed from apparent SPs, kept in a quiet surroundings, not pestered or threatened or put in fear, the person comes up to Type Two and a Search and Discovery should end the matter. But there will always be some failures as the insane sometimes withdraw into rigid unawareness as a final defense, sometimes can't be kept quiet and sometimes are too hectic and distraught to ever become quiet, the extremes of quiet and never quiet have a number of psychiatric names such as "catatonia" (drawn totally) and "manic" (too hectic).

Classification is interesting but non-productive since they are all PTS, all will be Roller Coaster and none can be trained or processed with any idea of lasting result no matter the temporary miracle.

Remove a Type Three PTS from the environment, give him or her rest and quiet; Search and Discovery when rest and quiet have made the person Type Two.

(Note: These paragraphs on the Type Three make good a promise given in the book: The Modern Science of Mental Health to develop "Institutional Dianetics".)

The modern mental hospital with its brutality and suppressive treatments is not able to give a psychotic quiet and rest. Before anything effective can be done in the hospital a proper institution would have to be provided, offering only rest, quiet and assistance for intravenous feedings and sleeping draughts where necessary but no "treatment" and where no treatment is attempted until the person looks better and only then a Search and Discovery as above under Type Two.

L. RON HUBBARD

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HCO POLICY LETTER OF 15 November 1968

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Since we can now handle all types of cases disconnection  
as a condition is cancelled.

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L. RON HUBBARD  
FOUNDER



Gen. Non Remission  
A future issue  
of The Auditor.

HCO POLICY LETTER OF 7 APRIL 1965

ISSUE 11

HEALING POLICY IN FIELD

The HCO Policy Letter of October 27, 1964 is now binding on all field auditors and field staff members.

Many field auditors do not realize that they damage their own dissemination and usefulness by becoming involved with the very ill and the insane.

The only thing a field auditor can do, really, without going down, is to promote, run meetings and do short assists as field staff members of their nearest org. But whether they are or not, all Field Auditors including HBA, HAS and HQS must abide carefully by this policy and inform those persons who seek to persuade them to help the insane or very ill that "it is a Committee of Evidence offense to break HCO policy" and thus get themselves free. I have seen too many field auditors fail by their becoming entangled with psychos and chronically sick cases to fail to protect them from such a mistake.

Excerpt from HCO Pol. Ltr. Oct. 27, '64

HEALING

" Any process labelled "healing" old or new refers to healing by mental and spiritual means and should therefore be looked upon as the relief of difficulties arising from mental and spiritual causes.

" The proper procedure in being requested to heal some complained of physical disability is as follows:

- " (1) Require a physical examination from whatever practitioners of the physical healing arts may be competent and available;
- " (2) Clearly establish that the disability does not stem from immediately physical causes;
- " (3) If the disability is pronounced to be curable within the skill of the physical practitioner and is in actual fact a disease or illness which surrenders to contemporary physical treatment, to require the person to be so treated before Scientology processing may be undertaken;
- " (4) If, however, the physical practitioner's recommendation includes surgery or treatment of an unproven nature or the illness or disease cannot be accurately diagnosed as a specific physical illness or disease with a known cure, the person may be accepted for processing on the reasonable assumption that no purely physical illness is proven to exist, and that it is probably mental or spiritual in origin."

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HCO POLICY LETTER OF 26 DECEMBER 1966

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ADMIN KNOW-HOW  
PTS SECTIONS, PERSONNEL AND EXECS

An org has certain sections, units, personnel and executives who go PTS to suppressive elements in the society.

If one knows this, one becomes less puzzled by non-compliances and trouble in those quarters. One can also do something effective if one realizes why.

Legal, accounts and construction and lesser units tend to go PTS very easily.

A "P.T.S." is a *Potential Trouble Source* by reason of contact with a suppressive person or group.

*Suppression* is "a harmful intention or action against which one cannot fight back." Thus when one can do *anything* about it it is less suppressive.

Thus Legal goes PTS being in contact with SP courts and with SP or PTS attorney firms as well as confronting suppressives who are seeking to injure the org through various suppressive actions.

Accounts goes PTS through various tax and government supervision suppressions.

An Estate Branch listening to Town & Country Planning or zoning suppressives tends to go PTS.

In a standard issue corporation the Labour Relations contact point, continually messed up by labour agitators who could do the company in and regulations protecting such, tends to go PTS.

An Ethics Officer may become PTS.

The Dead File Unit may go PTS on all the entheta letters.

As such PTS personnel impinges on top executives, these can also go PTS and the org gets harmed to say the least.

HANDLING

As one cannot easily disconnect from suppressive society points without leaving the society, it remains that an executive must handle, if not the SP social groups, at least the situation developing from them and into the org.

Ideally one removes the SP's in the social groups. But where that is not possible one can do several things:

- (a) Limit the number of org personnel such groups contact.
- (b) Give such org personnel as do contact such suppressive elements S & D's occasionally.
- (c) Change such personnel frequently.

- (d) Develop a system to restrain the SP from easily influencing such org personnel as may remain in contact.
- (e) Work gradually but steadily into a position to be able to remove suppressives from the social groups in question, such as becoming more influential as an org, suing, exposing, public education and other means.

### INDICATORS

The first indicator an org executive has of a unit or staff member going PTS is non-compliance. Such personnel are being overwhelmed in various ways by the SP social groups and have no energy left to undertake their duties or forward org programmes.

Another indicator is the amount of illness and lack of case progress on the part of such PTS staff members.

A third indicator is an executive getting the hat of such a personnel on his own plate.

An executive who doesn't notice such indicators and act is being in turn PTS, or simply isn't of executive calibre.

### METHODS OF BALKING

There are several methods by which a staff member acting as an org contact point in connection with suppressives can balk the agents of SP groups.

One is to always tape record *visibly* whatever the agent from such a suppressive group says. "Ah, Mr. Figuredwist of the Tax Division? Good. Now wait a moment so I can record whatever you say. Good. It's now recording. Go ahead." We used to handle the Internal "Revenue" Service of the US this way quite successfully. The org contact point always stopping the IRS inspector they sent around, turning on a portable recorder and then, and not until then, letting the man speak. Quite effective. That org only got into tax trouble when it stopped doing this. After the recording was dropped out as drill the SP utterances of IRS agents were in full cry at the staff and they went PTS and began to make crazy errors and ignore org orders re tax.

Any time such agents come around they try to get as many staff into it as possible. And yap and yap and threaten and enturbulate. One *must* put them in Coventry (silence treatment) from staff other than the contact point. Staff members of a unit that could go PTS must be ordered to walk off without a word whenever such an agent shows up. No "bull sessions" or arguments with such a person. The staff personnel who handles should point at the agent if other staff is about and say some key word like "This is a government man" at which all other staff in the unit turns its back or pointedly walks off. If you do this such agents can't take offence but they get very uneasy, transact quickly, forget their mission to be enturbulative and go away soon. Don't ever think politeness will help you. Tipping one's hat to snakes never stopped a person getting bitten. Walking off has.

Staffs are so "reasonable" they think these SP group representatives are there for necessary purposes or serve some purpose, or can be reasoned with—all of which is nonsense.

There are no good reporters. There are no good government or SP group agents. The longer you try to be nice the worse off you will be. And the sooner one learns this the happier he will be.

Some staff member in such contact points in the org should be the only one who handles and all other staff should be given chits for talking to such a person.

This limits the area of enturbulation. The handling staff member can become



expert. But even so watch for bad indicators in that staff member, and the moment they show up, change the contact point.

Never give such persons access to persons high up in the org--or unit. Turn such over to special personnel who can get the business over with at once and get the agent off the premises soon.

If you see a manager snapping terminals with such agents, transfer him to another post in the org. Unless you do so, he'll soon cease complying with policy and will soon have the place falling apart.

When such agents act or sound very suppressive, get them investigated, find the scandal and attack. It is a fortunate truth that such people *also* have crimes in their background that can be found. Find and expose them.

SP's are at war. Pleasant conduct, mean conduct, *any* conduct at all is simply more war. So wage the back action as a battle.

In all the history of Scientology no interviewing reporter ever helped. They all meant the worst when they acted their best and we are always sorry ever to have spoken. Even if the reporter is all right, his newspaper isn't and will twist his story. We have done best when we have blocked off reporters and worst when we've been nice, so the moral is, a person from an SP group will eventually make an org or some part of it PTS regardless of the agent's conduct.

These words may seem harsh and unreasonable, yet truth is truth and only when we ignore it do we get fouled up. Agents from SP groups lead to PTS staff, units or sections, leads to non-compliance, leads to a mess.

It isn't just imagination that SP's attack Scientology. The evidence has been around in plenty for 16 years.

We began to prosper the day we cut public SP's correspondence off the org lines and sent it to dead file. Our executives began to function, policy began to be followed, and we began to grow.

So we'll attain new expansion just by applying what is in this policy letter.

I personally find such agents rather pitiful in their attempts to make trouble. I think the contemporary attempts to upset us and accusations of things we never do quite prove the fact such mean us no good. But many staff and executives try desperately to be nice to them.

Handle the business they present as effectively as possible on special channels. Don't be nice. Limit their reach. And have less non-compliance and a far more effective and happier org. After all real suppressives only constitute about 2½ percent of the total population. Why spend more than 2½ percent of your time on them?

The whole stunt is realizing that certain groups are SP and recognizing them and then handling them.

Be alert and stay alive. It won't always be this way.

L. RON HUBBARD  
Founder

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July 19, 1971

THE PERSONNEL

The HCO Area Secretary is the post responsible for confirming and consolidating the parts of an Organisation which are already there and for establishing the parts of the Organisation which are not there.

In order to accomplish the above, his main actions are as follows:

1. To recruit new personnel.
2. To assign new personnel as HCO Expeditors while they are given basic training in Staff Status I Staff Status II.
3. To assign new personnel as apprentices in-training to needed posts after they have completed their basic training.
4. To hat thoroughly apprentices in training.

Therefore, in accomplishing the above it would be necessary for an HCO Area Secretary to build an effective HCO as follows:

1. Get and hat an HCO Cope Officer to handle all other HCO Functions which arise.
2. Get in a recruitment post, hat it and make it function.
3. Get a Personnel Control Officer, hat him so the HCO Expeditor pool is functioning and personnel actions are occurring.
4. Get a Training Officer on post to train those newly on post and any other staff who have not completed their SS I and SS II checksheets. Enforce such training by no pay if personnel are laggardly in completion.
5. Get in an Org Board function so personnel get posted on it, so it is kept up-to-date, and so Chinese School can be done on it.
6. Get in a Hat Assembly unit and hats being made up or brought up to date.
7. Get a Hattting Officer on post who HATS and does nothing else. He HATS by checksheet everyone on post, everyone going on apprentice posts, every new appointee to posts. He hats, hats, hats - "Study your hat; I'll be back shortly", "Go to Cramming tonight!", "You got word-cleared on that hat at once!", "Pass your hat checksheet!", "Get hatted - you and you and the ED too!". He never lets up. He walks, he runs - he does not sit at a desk and wait for personnel to appear for him to hat.

The above is valuable advice which Ron has recently given an HCO Area Secretary.

Now what does all this have to do with the Guardian Office?

Precisely this:

1. UNRELATED PERSONNEL COMMIT OVERTS BECAUSE THEY DO NOT KNOW WHAT TO DO OR HOW TO DO IT.
2. THEY WITHHOLD THESE OVERTS.
3. THEIR MORALE GOES DOWN BECAUSE OF LACK OF PRODUCTION AND THE OVERTS THEY ARE WITHHOLDING.
4. THEY EASILY BECOME PTS TO ANY SUPPRESSIVE ACTION BY RELATIVES, FRIENDS OR SITUATIONS.
5. THEY TURN CRIMINAL OR BLOW.
6. SUCH CASES FREQUENTLY END UP ON GUARDIAN LINES FOR HANDLING EITHER BY REASON OF BREAKS IN SECURITY OR SOME POTENTIAL OR ACTUAL BAD PR THREAT.

Therefore, a major solution to the need for defensive Guardian actions is to see that HCO Area Secretaries in all our organisations KNOW and PERFORM these functions. The hatting of personnel and the pulling of withholds resolves most PTS situations and prevents these from becoming dangerous to the Organisation.

Demand of the HCO Area Secretary that these duties be performed and keep on demanding until they are performed as a regular routine action.

Mary Sue Hubbard

CONTROLLER



HUBBARD COMMUNICATIONS OFFICE  
Saint Hill Manor, East Grinstead, Sussex

Remimeo HCO POLICY LETTER OF 12 MAY 1972  
GO for  
Enforcement

ETHICS

Executive Series 13

Finance Series 12

Personnel Series 25

PTS PERSONNEL AND FINANCE

PTS means Potential Trouble Source. This is a person who is connected to a suppressive person, group or thing. (For full information on PTS see HCO P/L 31 May 1971 Issue IV Revised 5 May 72, a checksheet.)

N.C.G. means No Case Gain despite good and sufficient auditing.

A Chronically ill person, whether the person is known to be connected to a suppressive or not is always found to have been so connected and PTS.

IT IS UNSHAKABLE POLICY HEREAFTER THAT NO PERSON WHO IS PTS OR CHRONICALLY ILL OR WHO GETS NO CASE GAIN MAY BE ON FINANCE OR REGISTRAR LINES OR IN TOP COMMAND POSTS OR AS HAS OR ETHICS OFFICER OR MAA.

TECHNICAL FACT

A person who is connected to a suppressive person, group or thing will dramatize a "can't have" or an "enforced overt have" on an org or staff members.

A "can't have" means just that - a depriving of substance or action or things.

An "enforced overt have" means forcing upon another a substance action or thing not wanted or refused by the other.

The technical fact is that a PTS person got that way because the suppressive was suppressive by depriving the other or enforcing unwanted things upon the person.

The PTS person will dramatize this characteristic in reaction to the suppression.

Therefore a PTS person as an ED, C/O, Product Officer, Org Officer, Treasury Sec, Cashier or Body Reg will run a can't have on the org and its staff by

(a) Refusing income

- (b) Wasting income made
- (c) Accepting wrong customers (like psychos) and forcing them on the org
- (d) Fail to provide staff or service
- (e) Advocate overt products.

### HISTORICAL

When staffs went on proportionate pay in the late 1950s, so long as I ran the orgs directly the staffs made more money than before.

When I moved off these lines directly the staffs began to receive less money personally.

At that time it seemed to me that proportionate pay served as an excuse to some in an org to run a can't have on the staff.

We knew that some registrars could take money in easily and others never seemed to be able to.

The technical reason for this has just emerged in another line of research entirely.

In completing materials and search on Expanded Dianetics I was working on the mechanism of how a PTS person remained ill.

I found suppressives became so to the person by running a "can't have" and "enforced overt have". This pinned the PTS person to the suppressive.

Working further I found that a PTS person was a robot to the suppressive. (See HCOB 10 May 1972 ROBOTISM.)

This research was in the direction of making people well.

Suddenly it was apparent that a PTS person, as a robot to SPs, will run "can't have" and "enforced overt have" on others.

Checking rapidly it was found that where finance lines were very sour a PTS person was on those lines.

### RECOVERY

PTS tech, objective processes, PTS rundowns, money processes and Expanded Dianetics will handle the condition.

However one cannot be sure that it has been handled expertly in orgs where a money "can't have" has been run as its tech quality will be low due to an already existing lack of finance.

Only stats would tell if the situation has been handled fully.

Thus the policy stands. Handled or not handled, no person who is PTS or who has no case gain will be permitted in top command or any lines that influence finance.

Any org which has consistently low income should be at once suspect of having PTS or N.C.G. persons on the key finance posts and an immediate action should be taken to discovering the PTS or N.C.G. Condition and replace such persons with those who are not connected to suppressives or who do get case gain.

Nothing in this policy letter permits any PTS person to be in an org or cancels any policy with regard to PTS.

This policy letter requires direct check, close investigation and handling of PTS or SP situations on these posts that may go undetected otherwise.

NOTHING IN THIS POLICY LETTER PERMITS ANY KEY ORG POST TO REMAIN EMPTY.

#### NATIONAL

As a comment on something that may impinge on orgs and might affect them, the FOREMOST reason for a failing national prosperity and inflation is a personal Income Tax agency. This runs a vicious can't have on every citizen and makes them PTS to the government. Individuals even begin to run a can't have on themselves and do not produce. This IS the cause of a failing national economy. It can be a factor in an org and must be handled on the individuals so affected.

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HCO POLICY LETTER OF 5 APRIL 1972  
ISSUE I

Remimeo  
HCO Sec Hat  
Dir Insp & Rpts Hat  
Ethics Officer Hat

PTS TYPE A HANDLING

DEFINITION

Per HCO Policy Letter of October 27, 1964, a PTS (meaning a Potential Trouble Source) type A is a person "intimately connected with persons (such as marital or familial ties) of known antagonism to mental or spiritual treatment or Scientology. In practice PTS persons, even when they approach Scientology in a friendly fashion, have such pressure continually brought to bear upon them by persons with undue influence over them that they make very poor gains in processing and their interest is solely devoted to proving the antagonistic element wrong."

A SOURCE OF TROUBLE

Such persons with antagonistic family members are a source of trouble to Scientology because their family members are not inactive. In fact from direct experience with Inquiry after Inquiry into Scientology, it has been found that those who have created the conditions which brought about the Inquiry in the first place and those who testified before same have been the wives, husbands, mothers, fathers, brothers, sisters, or grandparents of some Scientologist. Their testimony has been full of such statements as, "My son completely changed after he went into Scientology - he no longer was respectful to me." "My daughter gave up a wonderful career as a hairdresser to go into Scientology." "My sister got these funny staring eyes the way all Scientologists have."

Their testimony was illogical and their descriptions of what occurred were untrue, but the point of the matter is that such persons DID cause Scientology, Scientology Orgs and fellow Scientologists a great deal of trouble and difficulty.

DON'T CREATE ANTAGONISM

Many Scientologists in their misunderstanding and misapplication of Scientology create the conditions that bring about the antagonism in the first place. A few illustrations of how this is done are as follows:

Scientologist to mother: "I now know where you are on the Tone Scale - 1.1. Boy are you sneaky!" (Evaluation and invalidation.)

Father to Scientologist: "Now I don't want you to borrow the car again without my permission. I have told you time and time ----" Scientologist to father: "OKAY! FINE! OKAY! GOOD! THANK YOU! I GOT THAT! (Not an acknowledgement, but an effort to shut up the father.)

Scientologist to older brother: "You murdered me in a past life, you dirty dog!" (Evaluation and invalidation.)

Mother to Scientologist: "Whatever are you doing?" Scientologist to mother: "I'm trying to confront your dreadful bank." (Invalidation.)

There are so many ways to misuse tech and to invalidate and evaluate for others in a destructive fashion to bring about bypassed charge, ARC breaks and upset that they can not all be possibly listed. The idea is NOT to do so. Why create trouble for yourself and for your fellow Scientologists as nothing will have been gained but ill-will?

#### THE WHY

Per HCO Policy Letter of March 7, 1965, it is a CRIME to be or become a PTS without reporting it or taking action, or to receive processing while PTS. Further as per HCO Policy Letter of October 27, 1964, a PTS may not be trained.

This means that a person who is PTS may not receive processing or training while PTS and it also means that they had better do something to handle their condition. As per older, now cancelled policy, the PTS individual was required to handle or disconnect from the antagonistic family member before he or she could continue with their training or processing. Many took the easy course and merely disconnected as such disconnection was only temporary for the time of their training or processing and so they did not in actual fact handle the condition in their life which was upsetting to them as Scientologists.

Scientology executives have had to promise the New Zealand government that the policy of disconnection from families would be cancelled. This was done. But since that time we have had more PTS trouble than before.

Therefore what is needed is a legal and more sensible way to handle.

Using recent technology contained in the Data Series Policy Letters, a new procedure is possible. Each PTS individual should report to Ethics and with the assistance of Ethics find a WHY as to their familial antagonism and then set about actually handling the situation. The WHY could be that his parents wanted him to be a lawyer and so blame Scientology that he is not one, rather than the fact that he flunked out of law school and couldn't stand the thought of being a lawyer!

Or perhaps the WHY is that the Scientologist keeps writing her parents for money or the WHY could be that the mother has just read an entheta newspaper article.

In any case the WHY should be found and the PTS individual should then do whatever is necessary to handle.

See the Data Series P/Ls (must be word cleared on the user) to find out how to find a Why.

#### HANDLING

The person who is PTS should be declared as such by Ethics and should not receive Scientology training or processing until the situation has been handled.

The handling could be as simple as writing to one's father and saying, "I do not complain that you are a janitor, please do not complain that I am a Scientologist. The important thing is that I am your son and that I love and respect you. I know you love me, but please learn to respect me as an adult individual who knows what he wants in life." Or it could be as follows, "I am writing to you, Daddy, because mother keeps sending me these dreadful newspaper clippings and they are upsetting to me because I know they are not true. You do not do this and so it is easier for me to write to you."

Again there are as many ways of handling as there are why's found. Each case is individual. Remember, too, there is always the possibility of a NO situation. And if the person thinks he's PTS and isn't he can get sick. Or if he insists he isn't and is, he can also get upset. So find if there IS a situation first.

It is the purpose of Ethics to ensure that the situation is handled.

CS-G

for

L. RON HUBBARD  
FOUNDER



HUBBARD COMMUNICATIONS OFFICE  
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HCO BULLETIN OF 10 AUGUST 1975

Remimeo  
A/Guardians  
HCO Secs  
E/Cs  
MAAs  
Tech Secs  
Ds of P  
PTS Pack

PTS HANDLING

(PTS = Potential Trouble Source)

There are two stable data which anyone has to have, understand and KNOW ARE TRUE in order to obtain results in handling the person connected to suppressives.

These data are:

1. That all illness in greater or lesser degree and all foul ups stem directly and only from a PTS condition.
2. That getting rid of the condition requires three basic actions: A. Discover B. Handle or disconnect.

Persons called upon to handle PTS people can do so very easily, far more easily than they believe. Their basic stumbling block is thinking that there are exceptions or that there is other tech or that the two above data have modifiers or are not sweeping. The moment a person who is trying to handle PTSs gets persuaded there are other conditions or reasons or tech, he is at once lost and will lose the game and not obtain results. And this is very bad because it is not difficult and the results are there to be obtained.

To turn someone who may be PTS over to an auditor just to have him mechanically audited may not be enough. In the first place this person may not have a clue what is meant by PTS and may be missing all manner of technical data on life and may be so overwhelmed by a suppressive person or group that he is quite incoherent. Thus just mechanically doing a process may miss the whole show as it misses the person's understanding of why it is being done.

A PTS person is rarely psychotic. But all psychotics are PTS if only to themselves. A PTS person may be in a state of deficiency or pathology which prevents a ready recovery, but at the same time he will not fully recover unless the PTS condition is also handled. For he became prone to deficiency or pathological illness because he was PTS. And unless the condition is relieved, no matter what medication or nutrition he may be given, he might not recover and certainly will not recover permanently. This seems to indicate that there are "other illnesses or reasons for illness besides being PTS". To be sure there are deficiencies and illnesses just as there are accidents and injuries. But strangely enough the person himself precipitates them because being PTS predisposes him to them. In a more garbled way, the medicals and nutritionists are always talking about "stress" causing illness. Lacking

full tech they yet have an inkling that this is so because they see it is somehow true. They cannot handle it. Yet they recognize it, and they state that it is a senior situation to various illnesses and accidents. Well, we have the tech of this in more ways than one.

What is this thing called "stress"? It is more than the medico defines it - he usually says it comes from operational or physical shock and in this he has too limited a view.

A person under stress is actually under a suppression on one or more dynamics.

If that suppression is located and the person handles or disconnects the condition diminishes. If he also has all the engrams and ARC Breaks, problems, overts and witholds audited out triple flow and in all such areas of suppression are thus handled, the person will recover from anything caused by "stress".

Usually the person has insufficient understanding of life or any dynamic to grasp his own situation. He is confused. He believes all his illnesses are true because they occur in such heavy books!

At some time he was predisposed to illness or accidents. When a serious suppression then occurred he suffered a precipitation or occurrence of the accident or illness, and then with repeated similar suppressions on the same chain, the illness or tendency to accidents became prolonged or chronic.

To say then that a person is PTS to his current environment would be very limited as a diagnosis. If he continues to do or be something to which the suppressive person or group objected he may become or continue to be ill or have accidents.

Actually the problem of PTS is not very complicated. Once you have grasped the two data first given, the rest of it becomes simply an analysis of how they apply to this particular person.

A PTS person can be markedly helped in three ways:

- (a) gaining an understanding of the tech of the condition
- (b) discovering to what or to whom he is PTS
- (c) handling or disconnecting.

Someone with the wish or duty to find and handle PTSs has an additional prior step: He must know how to recognize a PTS and how to handle them when recognized. Thus it is rather a waste of time to engage in this hunt unless one has been checked out on all the material on suppressives and PTSs and grasps it without misunderstandings. In other words the first step of the person is to get a grasp of the subject and its tech. This is not difficult to do; it may be a bit more difficult to learn to run an E-meter

and considerably more difficult to learn how to list for items, but there again this is possible and is much easier than trying to grope around guessing.

With this step done; a person has no real trouble recognizing PTS people and can have success in handling them which is very gratifying and rewarding.

Let us consider the easiest level of approach:

i) Give the person the simpler HCOBs on the subject and let him study them so that he knows the elements like "PTS" and "Suppressive". He may just cogitate right there and be much better. It has happened.

ii) Have him discuss the illness or accident or condition, without much prodding or probing, that he thinks now may be the result of suppression. He will usually tell you it is right here and now or was a short time ago and will be all set to explain it (without any relief) as stemming from his current environment or a recent one. If you let it go at that he would simply be a bit unhappy and not get well as he is discussing usually a late lock that has a lot of earlier material below it.

iii) Ask when he recalls first having that illness or having such accidents. He will at once begin to roll this back and realize that it has happened before. You don't have to be auditing him as he is all too willing to talk about this in a most informal manner. He will get back to some early this-lifetime point usually.

iv) Now ask him who it was. He will usually tell you promptly. And, as you are not really auditing him and he isn't going backtrack and you are not trying to do more than key him out, you don't probe any further.

v) You will usually find that he has named a person to whom he is still connected! So you ask him whether he wants to handle or disconnect. Now as the sparks will really fly in his life if he dramatically disconnects and if he can't see how he can, you persuade him to begin to handle on a gradient scale. This may consist of imposing some slight discipline on him such as requiring him to actually answer his mail or write the person a pleasant good roads good weather note or to realistically look at how he estranged them. In short what is required in the handling is a low gradient. All you are trying to do is MOVE THE PTS PERSON FROM EFFECT OVER TO SLIGHT GENTLE CAUSE.

vi) Check with the person again, if he is handling, and coach him along, always at a gentle good roads and good weather level and no H E and R (Human Emotion and Reaction) if you please.

That is a simple handling. You can get complexities such as a person being PTS to an unknown person in his immediate vicinity that he may have to find before he can handle or disconnect. You can find people who can't remember more than a few years back. You can find anything you can find in a case. But simple handling ends



when it looks pretty complex. And that's when you call in the auditor.

But this simple handling will get you quite a few stars in your crown. You will be amazed to find that while some of them don't instantly recover, medication, vitamins, minerals will now work when before they wouldn't. You may also get some instant recoveries but realize that if they don't you have not failed.

The auditor can do "3 S&Ds" after this with much more effect as he isn't working with a completely uninformed person.

"3 S&Ds" only fail because of wrong items or because the auditor did not then put in triple rudiments on the items and then audit them out as engrams triple flow.

A being is rather complex. He may have a lot of sources of suppression. And it may take a lot of very light auditing to get him up to where he can do work on suppressives since these were, after all, the source of his overwhelm. And what he did to THEM might be more important than what they did to HIM but unless you unburden HIM he may not get around to realizing that.

You can run into a person who can only be handled by Expanded Dianetics.

But you have made an entrance and you have stirred things up and gotten him more aware and just that way you will find he is more at cause.

His illness or proneness to accidents may not be slight. You may succeed only to the point where he now has a chance, by nutrition, vitamins, minerals, medication, treatment, and above all, auditing, of getting well. Unless you jogged this condition, he had no chance at all: for becoming PTS is the first thing that happened to him on the subject of illness or accidents.

Further, if the person has had a lot of auditing and yet isn't progressing too well, your simple handling may all of a sudden cause him to line up his case.

So do not underestimate what you or an auditor can do for a PTS. And don't sell PTS tech short or neglect it. And don't continue to transfer or push off or even worse tolerate PTS conditions in people.

You CAN do something about it.

And so can they.

L. RON HUBBARD  
FOUNDER

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HUBBARD COMMUNICATIONS OFFICE  
Saint Mill Manor, East Grinstead, Sussex  
HCO POLICY LETTER OF 15 SEPTEMBER 1973

General Non-Reminco  
HASes  
A/Gs  
Ethics Officers  
Qual Secs  
CSes  
Ds of P

C O N F I D E N T I A L  
HANDLING DISCONNECTIONS

(Reference HCO PL 15 Nov '68 "Disconnection Cancelled"; HCO B 10 August '73 "PTS Handling", HCO PL 5 April '72, "PTS Type A Handling", HCO PL 7 May '69 "Policies on Sources of Trouble", and HCO B 24 Nov 65, "Search and Discovery".)

"Handle or disconnect" is part of current procedure on handling Potential Trouble Sources, as per HCO B 10 August '73, "PTS Handling".

This does not mean that we are returning to the practice of publishing or writing disconnection letters to the person concerned.

Whether the PTS interview is done by the Ethics Officer, D of P, Auditor or Qual personnel, the actual "handling" steps must be done under the jurisdiction of the Ethics Officer.

A large percentage of cases will completely resolve during the PTS interview itself or when the handling steps are actually done. The Ethics Officer must ensure that a written plan of handling does actually exist and that it is followed. All copies of correspondence, attested reports on personal interview handlings must be presented to the Ethics Officer as evidence of the handling. If the handling is being badly handled or not done, the Ethics Officer must get this corrected. If the handling, even under the jurisdiction of the Ethics Officer, gets badly bugged, then he should request Qual Sec intervention and assistance.

DISCONNECTION

One needs to understand the meaning of the word Disconnection in order to be able to apply it. Disconnection = to break or undo the connection of, separate, detach.

Disconnection has come to mean the actual action of writing to a person to inform him/her of the fact. This is a very extreme application of the word. A person can simply decide to disconnect and be disconnected from that moment on.

In some cases, the item found may be dead, and the person.

has no other choice than to disconnect. In that event, the person simply disconnects then and there, in the Ethics Officer's office, or in session. No other action is required. Some may wish to write up a statement of such which is simply filed in his ethics file, with no other action taken. It is not mailed to anyone.

When handling disconnection, the word "disconnection" must be fully defined, so the person actually understands what he has to do.

Getting the above done will handle a large majority of cases.

Very occasionally, there will be a person who has a real live SP on their lines now. No amount of handling will be successful. In this event, the Ethics Officer must draw up a full CSW, with copies of all earlier correspondence and attested handlings and send to the A/G, with a proposed recommended method of handling the situation.

The public person or staff member being handled is NOT informed of what is contemplated until the above CSW is okayed by the A/G, and even then the A/G is not mentioned unless the A/G wishes it.

The A/G will naturally not permit any misemotional or accusative disconnection letters or actions to be done which could rebound on the Org.

The A/G will probably find that the earlier handling steps required by the 10 August 73 HCO B have not been properly applied or not done, and would write up instructions to get this done efficiently.

In only a few cases will open disconnection handling be required, and when this happens, it must be handled with the utmost care so that no repercussions occur.

HCO B 10 Aug '73 "PTS Handling" is specifically written up for the handling of Potential Trouble Sources types 1 and 2 per HCO B 24 Nov '65 "Search and Discovery" and Troublesome Source A of HCO PL 7 May '69 "Policies on Sources of Trouble", and does NOT cover the handling of other types of org troublesome sources, (B-J), who are handled per existing policy, and are not PTSes according to the technical definitions of PTS.

Ens. Judy Ziff, CS-5  
for  
Capt. Mary Sue Hubbard, CS-G  
Authorized by AVU  
for the  
BOARDS OF DIRECTORS  
of the  
CHURCHES OF SCIENTOLOGY

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3 December 1970

CONFIDENTIAL

Some actual case histories of Troublesome sources and the catastrophes they create.

Case 1.

A young girl who had had a previous psychiatric history in England was allowed to be audited by a SHSBC student and was taken on staff. After one of her sessions, the mother who was antagonistic to any form of help, and didn't want to see the girl get better (she gave evidence to this effect in a court case) needled the girl into a howling rage and had her put in a mental institution. A parliamentarian of similar ilk latched on to this opportunity and used the girl's case as an example of what Scientology can do to people, and a press campaign was launched. Newspapers started refusing to take advertising, and the Minister of Health imposed a ban on the entry of foreign students. This combined with other mismanagement crushed the organization and the income has not yet recovered.

Time consumed - four people for two years.  
Money used - At this time somewhere in the range of £225,000 or \$650,000  
Lost income - £2,6000,000 (not wholly due to this)  
Income lost through lack of advertising - Incalculable but at a low estimate £100,000

Case 2.

A criminal, embezzler and blackmailer who read consistently on Communist on various checks. Was allowed to have auditing in Australia. He demanded a refund and instead of giving it to him, someone decided to audit him further. He finally decided to sue for a refund, and considerable damages as Scientology had "wrecked his life". A psychiatrist advised him that he couldn't prove that Scientology had wrecked his life, unless he could prove Scientology was harmful. On this basis he went into cahoots with another criminal and started agitating for a public enquiry. He and his partner Drugged and hypnotised one witness and god knows what else. The enquiry resulted in Scientology being banned in one state. The findings of the enquiry have been used all around the world (though obviously biased) as an example of how harmful Scientology is.

Time consumed - 40 people for three years. The staff of one whole organization for two years.

Money used - £500,000  
Lost income - £542,000  
Lost income through lack of advertising - Incalculable but at a low estimate £50,000  
Two other states in Australia banned Scientology as a result of this inquiry.  
I won't go into time or money in detail on these but I'm sure you can see losses are fantastic.

Case 3.

A psychiatric case who was a practising homosexual was allowed on lines as a student. He had a homosexual relationship with his course supervisor who appealed for help. His appeal was ignored and the course supervisor killed himself.  
Loss - a staff member whose value cannot be weighed.

Case 4.

A criminal with a former history of embezzling from orgs, was allowed to become head of another org. There he embezzled some \$10,000 and blew. He is now attempting to write a book.

Case 5.

A former racketeer who had been involved in a famous housing scandal in England and who had fled England owing the Government a huge sum in back taxes was allowed on course. Before he was caught he managed to get one other student to blow, blocked all incoming students from getting on the course, created enough enturbulation to halt any graduations or course completions, and physically assaulted the Director of Inspections and Reports. After he was declared he financed an Anti-Scientology documentary with money he had stolen from his former wife. The film was stopped, but he did manage to feed false reports to at least one famous celebrity before he faded.

Case 6.

An organization took on a girl who was in the care of welfare Officers as she had been a juvenile delinquent. She recruited another girl who was real trouble maker, who had scars on her face from the street fights she had been in. These two together caused a third girl on staff to disafect. The three of them then recruited four more boys and another girl. All of them with criminal records drugs or drug addiction, and false reports. Including such charges as Assault and battery, breaking and entering, illegal possession of drugs etc. After recruiting a further three criminals (now 11 in all) the 2nd girl organized a black mutiny, threatened to go to the press. In the meantime the 11 had sabotaged mail lines addresses etc. and had caused stats to crash and stay permanently down. The situation was eventually handled and all 11 removed, but the investigation turned up that the initial two girls had been sent in deliberately as plants by a councillor in the town who had already expressed violent anti-Scientology views. The amount of ARC Breaks caused in the field by this group sabotaging mail and shipping lines has never been fully ascertained but the damage that was done and is known about was considerable.

Case 7.

An organization accepted for processing a girl and her brother whose parents were opposed to Scientology and any form of help. The girl and her brother never caused any trouble, but the mother and her sister constantly agitated about Scientology "stealing" her children. The mother was invited in for a session in spite of her apparent hostility and the session ended up with the mother and her sister and husband physically assaulting the Ethics Officer. They organized a petition full of false information and got enough people to sign it that a government select committee was organized and eventually an inquiry into Scientology. The enquiry through excellent handling cleared our good name, but the legal battle was not inexpensive.  
Cost - £100,000  
Time spent - 7 people for two years.

Case 8.

A young man and his girl friend who were former members of the Process, a squirrel group, were accepted for training and processing in an org on the man's promise that they had left the group. On an imagined ARC Break, he returned to the group, and

then once again returned to the org. He began attempting to hypnotise his girl friend. The fact came up that his mother was violently opposed to Scientology and nothing was done. He finally committed suicide with all the inherent bad press created by his mother and the org concerned had to pay refunds it could not afford.

Case 9.

Five different psychiatric cases taken on lines by two orgs in a country eventually ended up in a government report in another country where the information seriously affected the survival of the organization there.

Cost - £10,000



# BOARD POLICY LETTER

4 OCTOBER 1972 R

REVISED & REISSUED 9 JULY 1974 AS BPL  
(REVISION IN ITALICS)

Remimeo

CANCELS

HCO POLICY LETTER 4 OCTOBER 1972

SAME TITLE

Establishment Officer Series No. 28R

## HANDLING PTS AND OUT ETHICS

### PERSONNEL

References: HCOB 10 Aug 73 PTS Handling  
DPL 5 Apr 72 PTS Type A Handling  
Issue I  
HCOB 24 Apr 72 PTS Interviews  
Issue I  
HCO PL 3 May 72 Ethics and Executives  
BTP 10 June 72 Ref Ethics and Executives  
Issue II  
HCOB 20 Apr 72 Product Purpose and Why  
Issue II and WC Error Correction

The handling of out ethics and PTS personnel is vital technology for an OO/Est 0 or others handling personnel.

No amount of hatting or training will be effective over PTS or out ethics.

The WRONG way to handle is by random transfers and wholesale dismissals. That only leads to overloaded posts resulting in further blows and eventually no staff. Another WRONG handling is to tie the Org up in witch hunts and endless comm-evs.

Although comm-evs and dismissals are sometimes required they can often be avoided by early and proper use of those issues referenced above. Those issues and their tech form a vital part of any OO/Est 0's hat and the know-how of executives.

Before handling by 3 May PL or PTS handling verify that a situation does in fact exist. Don't handle a no-situation. The verification is primarily by STATISTICS. If the individual is producing with good stats don't go using an ethics handling. Because the staff member has said or done something somebody doesn't like is no reason to launch out on a 3 May PL if the person's stats are up and not false.

One Org had their Well Done Auditing Hours and Student Points both rising and highest ever. At that point they did 3 May PL on the Tech Sec. Stats crashed the following week with Tech Sec now sick. Handling was to declare Tech Sec PTS and dismiss him from the Org! For some strange reason Tech stats then crashed further.

The time to use a 3 May PL is when the individual is non-productive, stats down. It is best done by listing and nulling per BTB 10 June 72 to BD F/N items. Even when not done by L&N (Listing and Nulling) one must be alert for an F/N Cog VGIs type statement on steps 3 and 4 which would indicate the person having cognited on his item. Let him have such an item.

A wrong item, whether found in a formal session or not, can be very upsetting to the person and even result in sickness if not rapidly corrected. If a person does get upset or sick after a 3 May PL or PTS interview the correct item must be found and indicated. This is covered fully in HCOB 20 April 72 Issue II C/S Series 78. That HCOB MUST be known by OO/EstOs and Executives.

Ideally an OO/EstO who is not a trained Auditor should do the "Social Counsellor Course" which covers the basics of auditing and Listing and Nulling. *If an auditing action is required and you are not qualified to do it, and there is no other way to handle it, turn it over to someone who is fully qualified for that action and can do it as an auditing action.*

If a staff member remains unproductive with continuous overts despite repeatedly trying to handle with 3 May PL, Justice and Ethics, then you are probably dealing with an SP who should be investigated further with a view to dismissal.

#### PTS

PTSs cause trouble. They get sick. SPs run a can't have and an enforced have. Consequently PTS staff will dramatize the can't have by refusing money, people, staff, etc.

The full data and tech on this are contained in the "SP, PTS and Havingness" checksheet which must be included in the training of Dept 1 and 3 personnel as well as Tech and Qual personnel and OO/EstOs.

The tech is for USE. Failure to apply it can result in many staff and public being thrown out of the Org who should have been handled. This has already happened far too often resulting in removal of staff on key posts who could easily have been handled by a fast accurate PTS interview per C/S Series 79 and handling per 5 April PL

# "PTS Type A Handling". . . . .

Full handling is done by following up with the PTS Rundown including the final "Can't Have" steps. Those in charge of personnel should see that the full action is carried through and to its only E which is "no longer PTS". Simply locating the SP by C/S 79 and PTS Type A handling where applicable will normally get the staff member happily keyed out and producing until the full PTS RD can be done in session.

Any OO/EstO, D of P, or Ethics Officer must be capable of doing PTS interviews rapidly and accurately. All that is required is checkout and drilling in Qual of those issues listed at the top of this PL. USE IT.

## OVERTS

Back of any out ethics, PTS, down stat situations lies overts. As man is basically good he will withdraw from those areas where he has committed overts or feels he will commit overts. Thus, when you have a staff member who just will not get involved with his post, backs off of doing, will not learn or apply what he has learned, you know that person has overts.

A 3 May PL will normally handle on the individual. But when a whole area is non-productive and enturbulative an effective method of handling is to have "Confessionals" done on all persons in the area concerned. It soon straightens out.

A confessional is done in session and requires C/S approval so as not to interfere with a PC's current program. It is always taken to F/N and an LCR "Confessional Repair List" used if person not very F/N VGIs at the end.

## SUMMARY

That much of this tech was issued in Technical Bulletins may have resulted in it not being known and used by Administrative personnel.

It is however VITAL tech which must be known and USED.

Without it you have Registrars who won't sign up public or accept money, Div 6 people who just can't have bodies flooding into the Org, D/Ps who won't accept PCs, Ethics Officers who throw everyone out of the Org or just don't handle at all, low GI and no Org expansion and lots of wasted effort by those staff members who do produce.

To have a happy, upstat, productive Org know and



BPL 4.10:72R

- 4 -

APPLY this tech.

Lt. Comdr. Brian Livingston

Revised & Reissued as BPL  
by Flag Mission 1234

I/C: CPO Andrea Lewis  
2nd: Molly Harlow

Authorized by AVU

for the  
BOARDS OF DIRECTORS  
of the  
CHURCHES OF SCIENTOLOGY

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# EXECUTIVE DIRECTIVE FROM L. RON HUBBARD

LRH ED 241 INT

Date 22 July 1974

Telex: 220703R

To: All Staffs  
GO  
A/G'S  
HAS  
EO'S  
D of P'S

From: RON

Subject: Potential Trouble Sources

Ref: PL 5 April 72 Issue I  
HCOB 10 August 73

As the actual tech of PTS is not well understood or used:

1. No staff member may be dismissed for being PTS.

Any staff member previously dismissed as PTS must be restored to staff.

2. A comm ev or condition may be ordered on any staff member refusing or failing to handle per abv refs.

3. No HGC pc may be routed off lines as PTS but must be handled by the Auditor using above references.

4. Only when the org has a graduate of GO justice course on post may 3 above be relaxed and only then when PTS's are actually being handled by him.

PTSNESS is actually a PTP and causes rollercoaster as it is difficult to audit over a PTP or work either. But it isn't all that horrible. And it can be handled, usually easily.

Love,

Ron

L. RON HUBBARD  
FOUNDER



LRH:rb

GUARDIAN ORDER

GO 1255 MSH

5 August 1974

GO Staff

GO AMNESTY ACTIONS

In a recent evaluation done by Ren, the following points were made in relationship to the sudden collapse of Orgs during the week of March 14, 74 to March 21, 74:

1. The Corrected GI shows a High Normal from mid-73 to 14 Mar 74, whereas False GI shows an "Affluence" or even "Power".
2. The GO uncovered "loan rings" and dishonest invoicing had been operating in the fringes of Sen orgs as per GFO 185 and GFO 190 and though this is now all handled it existed mainly unknown to the Flag Bureau throughout the "high stat" periods. This resulted in huge refunds and huge bounced checks as well.
3. The heavy push on GI (being done from Flag to Folo's to Orgs) violated 153RB and, through stress on Regs, opened the door to dishonest Regging and false GI stats which then brought about the assignment of a wrong condition -- and when a wrong condition is assigned an activity drops one to two conditions below the actual one. In this case it brought the CGI stat to Danger trend which has ever since continued. (A Power condition was wrongly assigned on the Mar 14th stat which turned out to have been a false stat as instead of being £383,600, it was actually £200,334 for the Int. GI.)
4. The dishonest loan and regging actions by EDs, C/Os and org execs took them off post, falsified stats and blew up their orgs.

As part of the handling, an amnesty for each continent per LRH ED EU (excepting EU as already issued) will be issued to get the overts off and blow the guilt on all the above.

The form of the amnesty requires full disclosure of all financial, tech and other crimes to the GO and then acceptance of forgiveness and the amnesty. Any crime undisclosed or new crime after the date of the amnesty is actionable.

Here is what the GO should do upon receipt of the amnesties:

1. Make up a complete staff list with the names of all staff.
2. Check off each name upon receipt of each amnesty acceptance accompanied with disclosure of all crimes.
3. Check over the list of crimes and separate those into categories of those which are acceptable (show good responsibility and cause levels), those which are not acceptable (show low responsibility and cause levels) and those which reveal serious crimes against the org.
4. Keep an eye on the ones who demonstrated low responsibility and cause levels. If they do not appear to be doing all right and are causing trouble in the org, call them in and check to see if they really did get off all they should have disclosed on the amnesty. If they did not, have them do the amnesty steps again telling them to get everything off this time around.



5. On those with serious crimes, investigate them further and check their stats. If you run into a real Tiger, call them in and refuse to believe they gave up all their overts. Watch for missed withheld symptoms. Insist upon full confessions.

If steps 4 and 5 above are done adequately, you will be able to detect any plants or real trouble makers and be able to handle from there, depending upon the circumstances.

Responsibility for this GO lies with the A/G who may call upon the A/G Info for help and assistance. Compliances are to be reported when done.

We want the orgs cleaned up. This action will do it. So be prepared to handle this when the amnesties are issued as per LHM ED 19US, 19UK, 4AF, 7AMZO of August 2, 1974.

12  
Mary Sue Hubbard

Controller